

# eZee Payroll

PAYROLL & ATTENDANCE SOFTWARE FOR SMALL SCALE INDUSTRY



READY TO CONNECT BIOMETRIC

MOBILE APP ATTENDANCE

CUSTOMIZED AS PER A BUSINESS REQUIREMENT AND CAN BE SCALABLE

GET ALL PAYROLL REPORTS AT THE CLICK OF A BUTTON

MULTIPLE COMPANY MULTIPLE LOCATION SUPPORT

WEB BASED APPLICATION



## eZee Payroll

**PAYROLL & ATTENDANCE SOFTWARE** FOR SMALL SCALE INDUSTRY

#### Security

- User Creation
- User Authority
- Role Creation
- Multi Branch Access by a single login
- User Logs

#### **Employee**

- Comprehensive master entry.
- Details like previous employment, family info, educational qualification.
- Emergency info
- Document submission
- Profession Tax Applicable
- Salary Details
- Shift Details
- Employee Login
- Reimbursements

#### **Attendance**

- Biometric Integration
- Mobile App
- Late Marks
- OT Hours
- Miss Punch
- On Duty
- Comp Off

#### Leave Management

- Define unlimited no of leave types
- Assign leaves to employees
- Leave Application and Approval
- Leave Encashment
- Leave tracker

#### **Approvals**

- Miss Punch
- On Duty
- Comp Off
- Reimbursement
- Leave
- Leave Encashment

#### **Payroll**

- Define unlimited number of job categories with separate salary period.
- Option to select salary period as monthly or custom.
- Define Pay scale, Base Days, Public Holidays and Weekly Holidays.
- Define your own Salary Components
- Loans and Advances
- Salary adjustments
- Process Payroll separately for each job category
- Salary Printing (Wage Register, Pay Slip)
- Employee Exit and Final Settlement
- Promotion and Salary Revision

#### Statutory Compliance

- Configured statutory norms for PF, PT, ESIC.
- Limit Employee & Employer Contribution
- Automatic calculation of PF statement.
- PF, ESIC, PT applicability at Employee Level

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